

**WUKZC0001-E: 12-month Standing Instruction for UK customs import declarations**

*(Including HS classification, and appointment of a 'Direct Customs Agent')*

I,

(i) Having authority to sign on behalf of

A (name) (EORI No.)

(ii) Hereby appoint

B (name) **KUEHNE + NAGEL LTD.** (EORI No.) **GB864440910000**

To act on behalf of the firm named at A above in the capacity of **Direct Customs agent** in accordance with Schedule 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018. This authorisation is applicable to all consignments arriving or departing from the UK.

This Appointment applies with effect from the date of signature for a period of 12 full calendar months unless revoked by the firm named at A above. We will renew this appointment annually.

The entity named at A above authorises the Customs agent named at B to delegate Customs clearance to sub agents as a **Direct Customs agent** of the declarant in all dealings with HMRC where circumstances necessitate.

The entity named at A authorises their representative, the Customs agent named at B, to declare goods to HMRC as follows:

- *In this Standing Authorisation, we confirm Kuehne + Nagel Ltd. shall enter goods imported by us to Customs Procedure:*
  - **CPC 4000000** – Home Use, paying or accounting for VAT when using PVA (see below) paying any duty due (whether or not due at the time of import, or if duty is zero), Kuehne + Nagel Ltd may rely upon the value shown on the supplier's invoice.
  - We confirm that we wish to utilise **Postponed VAT Accounting (PVA)** and this should be applied to all UK Import declarations on our behalf.
  
- *Kuehne + Nagel Ltd may rely upon all details shown on the supplier's invoice. Where the supplier has declared preferential origin on their invoice, or provided a correct certificate of origin, Kuehne + Nagel Ltd. will use this as the basis for a preferential origin claim.*

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* QSHE = Quality, Safety, Health, Environment, Security		Uncontrolled if printed – latest version in KN Docs	

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- We confirm that we will supply all our necessary standing data to Kuehne + Nagel Limited to use during this 12-month period, including any special Customs procedures or authorisations to be used, alongside with any special requirements – as applicable.
- We confirm that we will immediately notify Kuehne + Nagel Limited should any standing data change or should any shipment details require further action or correction during the 12-month period.
- We authorise Kuehne+Nagel to declare goods to HMRC, and clear shipment as per selection below

1. *DEFERMENT OF THE CHARGES (please choose from the following options)*

a) *Kuehne + Nagel Ltd. We hereby authorise and empower Kuehne + Nagel Ltd. to use our **Deferment Account Number** ; when requesting deferment of the charges on the goods imported by me/us on the attached entry.*

**or**

b) *We have completed a C1207N with HM Revenue & Customs to give Kuehne + Nagel Ltd. standing authority to use our Deferment Account (C1207N available here: <https://www.gov.uk/government/publications/import-and-export-deferment-of-duty-against-an-importers-deferment-approval-number-c1207n>).*

**or**

c) *We request Kuehne + Nagel Ltd. pay HM Revenue & Customs on our behalf. We confirm that we have made all necessary arrangements – including credit – with Kuehne + Nagel Ltd. to reimburse these payments, and any fees.*

2. *INSURANCE - (select and complete % if applicable).*

*Please declare insurance premiums at the following rate* .

3. *HS COMMODITY CODES (please choose from the following options)*

a) *We will provide our European suppliers with all necessary data, including the 10-digit HS commodity codes, so that they can provide this information for each consignment during this 12-month period at the time of booking. We also confirm that our European suppliers are authorised to provide this data to Kuehne + Nagel Limited and Kuehne + Nagel Limited may act on the basis that any such data is full, complete and accurate*

**Or**

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b) We have listed on **page 4** the 10-digit commodity codes that Kuehne + Nagel Ltd. are to use for our imports. Use the commodity codes indicated below for our imported products.

Note: If you do **not** sign this form, you need to provide individual shipment information prior to every shipment being booked in Europe.

*Kuehne + Nagel Ltd. will contact the undersigned where the HS Commodity Code is not detailed or we require any clarification on **any** of the clearance details provided.”*

Note: In accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018, a Direct Customs agent acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any Customs debt arising from the declaration

Name:

Title:

Signed:

Position:

Dated:

Notes:

- (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.
- (ii) Legal name & EORI Trader Identification No. of importer or exporter.
- (iii) Legal name & EORI Trader Identification No. of representative or agent.

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<i><b>Product name or code (add lines as needed)</b></i>	<i><b>HS Code to be used</b></i>	<i><b>Notes</b></i>